

**2004 Virginia Statewide Neighborhood Conference**  
**APPLICATION FOR EXHIBIT SPACE**

**If you would like to reserve space for an informational display during the Virginia Statewide Neighborhood Conference October 8 & 9, 2004 in Blacksburg, Virginia, please complete this form and submit along with payment by August 30, 2004 to:**

**Warnette C. Cason**  
**Department of Housing and Neighborhood Preservation**  
**City of Virginia Beach**  
**2424 Courthouse Drive, Bldg. 18 A**  
**Virginia Beach, Virginia 23456**

**The cost for exhibit space is \$50.00 due with the application. Please make checks payable to: Melrose/Rugby Neighborhood Forum.** We will accept applications on a first come, first serve basis. Display size will be a primary consideration regarding location of displays. Please be specific if you have certain needs or preferences. We will do our best to accommodate you. Displays must be related to the practices, services and activities of the applicant

**If you have questions please call Warnette at (757) 437-7575 or (757) 427-8132.**

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Name of Organization

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Contact Name

Title

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Address

City

State

Zip code

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Phone:

E-mail

Will you need access to an electrical outlet?

Yes    No

Will you need Internet access? (additional charge)

Yes    No

Will you need a table for your display?

Yes    No

Please give the dimensions of your display: \_\_\_\_\_

Please describe any other details or requests below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:\_\_\_\_\_ Date:\_\_\_\_\_

**Please keep a copy of this application for your records**